



Sir Frederic Osborn School

Achieving Success Together

T: 01707 351350
F: 01707 351357
E: admin@sfosborn.herts.sch.uk
Headteacher: Mr J C Whelan BA, NPQH

Herns Lane, Welwyn Garden City
Hertfordshire AL7 2AF

3rd November 2017

Dear Parent / Carer

ICELAND Trip Friday 30th March - Tuesday 3rd April 2018

Iceland Meeting

On **Tuesday 6th March** at 6.00pm in Osborn Hall we will be having a meeting for parents and students to finalise details and provide an opportunity for any questions to be answered. **It is essential that you attend with your child** - please could you note this date down in your diaries!

It is important that you bring to this meeting:

- Your child's Passport
- Your child's EHIC card - **In order to travel to Iceland your child will need an up-to-date European Health Insurance card (EHIC). If your child does not already have one you can apply on-line at: www.nhs.uk/NHSEngland/Healthcareabroad/EHIC/Pages/about-the-ehic.aspx**
- The name and phone number of your child's doctor

During the evening we will be collecting Passports and EHIC Cards to store in our school safe in readiness for the trip.

We will show you a short presentation and we will talk to you about:

- The Itinerary
- What to bring
- Health & Safety Details

We will ask you to complete a compulsory **Consent Form** and a **Medical Information Form** at the start of the meeting. The meeting should last no longer than an hour.

Kit List

As our departure date is getting closer, I know many of you will be starting to consider the kit that will be needed. We are travelling with Icelandair and they have a 23kg check in luggage allowance and allow one piece of hand luggage. It will be cold during our trip and layers are important, especially as we will be spending significant parts of the day outside. Please see attached kit list for guidance.

Passport Details

The tour operator requires details of all students' names as they appear on their passports, therefore, could you please complete the reply slip below and return to the school reception as soon as possible.

Achieving Success Together

www.sfosborn.herts.sch.uk

In the meantime, if you have any questions please do not hesitate to contact me at the school or by email: michael.broad@sfosborn.herts.sch.uk.

Yours sincerely



Mr M Broad
Group Leader

Iceland - Passport Details

Student's name exactly as it appears on Passport:

First Name..... Surname:

(PLEASE ENSURE THE NAME IS SPELT EXACTLY AS IT APPEARS ON THE PASSPORT AS AIRLINES DO CHARGE FOR ALL NAME CHANGES DUE TO ERROR)

UK Passport yes / no (delete as appropriate)

If your child has a non-UK passport please specify issuing Country:.....