



Sir Frederic Osborn School

Achieving Success Together

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Headteacher: Mr J C Whelan BA, NPQH

Herns Lane, Welwyn Garden City
Hertfordshire AL7 2AF

14th November 2017

Dear Parent / Carer

I am writing to give you details of our second and third STEM events as follows:

University of Hertfordshire - Thursday 23rd November

We will leave school at 8.30am prompt (**students to arrive at school by 8.15am**), travelling by the school minibus to the University and will return to the school at approximately 3.45pm. Could you please ensure your child is provided with a packed lunch and refreshments or money to purchase the same. Those entitled to free school lunches will have this provided by the school. The dress code for the day is non-uniform clothes – but no ripped clothing or items with offensive language!

Leonardo, Airborne & Space Systems, Luton - 6th December

We will leave school at 8.00am prompt (**students to arrive at school by 7.45am**), travelling by coach to Leonardo's site in Luton and will return to the school at approximately 4.45pm. Lunch, along with morning and afternoon refreshments will be provided. Student should bring a notebook and pen with them. Dress code as for Days 1 and 2.

As Leonardo's has several defence contracts they are required to screen all visitors to the company. To that end we need to provide them with information regarding nationality. Please therefore complete the slip below and return to the school reception by Monday 20th November.

Should you have any queries, please do not hesitate to contact me at the school or by email at jonathan.milne@sfosborn.herts.sch.uk

Yours sincerely,

J Milne

Mr J Milne
Director of Science, Assistant Headteacher (STEM)

To School Reception

Leonardo, STEM Trip - 6th December

Student's name exactly as it appears on Passport:

First Name..... Surname:

UK Passport yes / no (delete as appropriate)

If your child has a **non-UK** passport please specify issuing Country:.....