



Sir Frederic Osborn School

Achieving Success Together

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May 2017

Dear student

Arrangements for the collection of examination results - Summer 2017

You may collect your GCSE and BTEC examination results from **9.00am In Osborn Hall on Thursday, 24th August 2016.**

If you are unable to collect your results in person, someone else can collect results on the day on your behalf, **PROVIDED** they have a letter signed by you giving them permission to do so plus a form of identification (eg passport, driving licence). The letter will be retained in school. An example of the letter is in the Student & Parent Guide to Exams Appendix 4 which is available on the school website on the Exams Office page.

Alternatively, results can be posted to your home if you provide the Exams Officer with a A4 stamped addressed envelope before the end of term.

Year 10 students can collect their results from the Exams Office on the first day of term in September.

Results **ARE NOT** given out by phone or by text/email for reasons of confidentiality. The exams office will be open on Friday 25th August (8.00am-3.00pm) for any post-result queries, details of which will be included with your results.

Transition to 6th form

There will be senior staff, including the Head of Sixth Form, on site from 9.00am-3.00pm on Thursday 24th August for discussions on course changes and/or discussion of career options.

Yours sincerely

Mrs E Kelly
Exams Officer

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