



Sir Frederic Osborn School

Achieving Success Together

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Headteacher: Mr J C Whelan BA, NPQH

Herns Lane, Welwyn Garden City
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9 September 2016

Dear Parents/Carer

Key Stage 3 – Design and Technology Payment September 2016

As part of the Design and Technology curriculum, your son/daughter will be participating in Food Technology and Product Design from September 2016.

In order for Sir Frederic Osborn to provide ingredients, materials and packaging, we require all students to pay a one-off sum of £15 for the new academic year September 2016 – July 2017. This is necessary to ensure high quality teaching in lessons as part of our innovative and inspiring curriculum. We feel that this one off payment will simplify the process for parents because we will not be asking you to provide individual ingredients/materials on a weekly basis. As I am sure you will agree, this will ease the preparation for your child's Design and Technology lessons and allow us to ensure that all students have equal access to high quality materials.

Please make your payment by cash or cheque before the start of term in September. Cheques should be made payable to Sir Frederic Osborn School.

As you are aware it is the school's policy to treat cases of financial hardship in a sympathetic manner. Should this be the case, please do not hesitate to contact me on Ext 342 or e-mail at natasha.taylor@sfosborn.herts.sch.uk where we will be able to discuss any problems in confidence.

Thank you for your help in this matter.

Yours sincerely

N Taylor

Miss N Taylor
Subject Leader Design & Technology

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To: Finance Department

KS3 Technology Payment Sept 2016

Students Name: Form:

I have made a payment of £15.00 by cash/cheque

Signed: Date:

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